

IQAC Meeting 18-19 1

14 JUNE 2018 / 4.00 PM / IQAC ROOM

Attendees

1.Dr. K.Sreeramulu (Principal) 2.Dr. M.R.Jyothifedrick 3. Sri Ch. Krishnarao 4. Smt. T.Adilakshmi 5. Dr P.L Saranya 6. Dr. G.V.Muralimohan 7. Dr. B Sitalakshmi(Teachers) 8 N Mohan (Cpdc member) 9. Sri RamPrasadDas(Sr. Administrative Officer)9.A.V.Reddisastri,10.K.V.Ramanarao(Retd.lecturer-educationist),11.Smt.K.Sujatha,(Alumni representative)12.KVS Prasad (Trustee Kadhanilayam) 13. B Rajakumari 18000241002 14. J.MADHUMITHA 1800242011(Students) 15.. G Sankaranarayana Rao

Agenda

Last Meeting Follow-up

1. All the incharges of the teaching departments, supporting departments & services have updated their Department academic records. This has been verified by the Academic advisors and the college is given A grade
2. Dr. M R Jyothifrederick, Dr V Sasikala, Dr P L Saranya have conducted an internal audit. Audit report is submitted.
3. Dr P L Saranya, Dr G Sankaranarayanarao have delivered lectures on the new CBCS Cluster syllabus at Government Arts college, Srikakulam, Dr V S Krishna Govt Degree college Visakhapatnam. Sri Demudu, Sri N S Bhagavan, Govt Arts college, Srikakulam gave lectures in this college.

New Business

4. Gross enrollment ratio- College admissions
5. Review of Modern teaching methodologies
- 6.Faculty empowerment programmes
- 7.Review of mentor and mentee structure
8. Feedback analysis.
9. Results analysis

Notes

- College total P G admissions are marginally increased from 48 to 52 and UG admissions are nearly the same as previous year. More focus is given to new UG Courses and PG courses.
- The adopted modern teaching methodologies are reviewed in the light of student progression.
- Feedback from the stakeholders is analyzed and necessary suggestions are discussed.

- Printed annual teaching plan, notes and diary would be supplied to all teachers as per the new format

Action Items

- B A and B Com results are to be improved by conducting remedial classes. Ch. Krishnarao, Smt M Santhi, Dr M R Jyothifrederick are requested to take necessary steps for the increase of overall result of arts groups.
- Academic coordinator is requested to form a team for the improvement of arts group admissions.
- Dr B Sitalakshmi, Dr P L Saranya are requested to review the adopted teaching methodologies and their impact on the student progression.

Next Meeting Agenda

- preparation of autonomous status proposal
- Extension and outreach programmes
- Examination reforms
- Steps for the increase of students progression to higher education
- Review of existing job oriented/addon courses
- Teaching, support and Administrative departments geared up for the forth coming UGC Expert visit for Autonomous status.

PRINCIPAL
Govt. College (Women's)
SRIKAKULAM

Ranjana
14/6/18
K. Sreedharan
(Principal)

Hele
G. Sankaranarayanan
B. Sathya Lakshmi
(KVS Prasad)

P. L. Saranya

J. Madhumita

T Adilakshmi

MR Jyothibra

AV Adithyan

K V Ramesh

B Rajakumar

Linu
9848190626

Sujay
H. Panty

IQAC Meeting 18-19 2

08 AUGUST 2018 / 4.00 PM / IQAC ROOM

Attendees

1.Dr. K.Sreeramulu (Principal) 2.Dr. M.R.Jyothifedrick 3. Sri Ch. Krishnarao 4. Smt. T.Adilakshmi 5. Dr P.L Saranya 6. Dr. G.V.Muralimohan 7. Dr. B Sitalakshmi(Teachers) 8.N Mohan (Cpdc member) 9. Sri Ram Prasad Das (Sr Administrative Officer) 9. A V Reddisastri, 10.K V Ramanarao (Rtd lecturers-educationists), 11. Smt. K.Sujatha, (Alumni representative)12.KVS Prasad (Trustee Kadhanilayam) 13. B.SRAVANTHI 1800241007 14. J.MADHUMITHA 1800242011(Students) 15. G Sankaranarayana Rao (Coordinator)

Agenda

Last Meeting Follow-up

1. Sri Ch. Krishnarao, Smt M Santhi, Dr M R Jyothifrederick have conducted a meeting with the mentors of B A ,B Com classes and requested them to identify the reasons why they have failed in some subjects. They requested the concerned subject lecturers to conduct remedial classes.
2. Arts group admissions are increased with the help of arts lecturers campaign at junior colleges.
3. Dr. B Sitalakshmi, Dr P L Saranya have reviewed the adopted teaching methodologies and their impact on the student progression. It is observed that there is a slight increase in higher education progression and very little progression in employment. They have suggested field trips to Universities and more campus drives. All the teaching departments are advised to conduct PG entrance coaching classes, field trips. JKC co-ordinator are requested to organize more campus drives.

New Business

4. preparation of autonomous status proposal
5. Extension and outreach programmes
6. Examination reforms
7. Steps for the increase of students progression to higher education
8. Review of existing job oriented/add-on courses
9. INFLIBNET usage-registration of faculty in vidwan-portal
10. UGC Expert committee visit-30 th August-1st September 2018- Conferment of fresh Autonomous status.

Notes

- Autonomous status proposal be finalised and to be submitted to UGC
- Janmabhoomi, navaraa programmes, Blood donation camps, health and hygiene camps, digital transactions awareness are to be organised
- Examination reforms-a model computer based test is conducted for some subjects
Purchase of Examination software is proposed
- PG entrance coaching material is to be provided
- The impact of Add on/job oriented course is reviewed in the light of opportunities-
starting of new courses in computer science and commerce are required
- All the faculty members and interested students are enrolled in the INFLIBNET and faculty are registered in vidwan portal
- Teaching, support and Administrative departments geared up for the forth coming UGC
Expert visit for Autonomous status on 30th August-1st September 2019.

Action Items

1. Dr G Sankaranarayanan, Dr V S Karnalakar, Dr P L Saranya are requested to finalise the autonomous proposal and submit to UGC
2. NSS POs, women empowerment cell coordinator and cultural coordinators are requested to supplement the government initiatives, like, ODF, Digital transactions, Janmabhoomi programmes and surveys.
3. RUSA coordinator is requested to explore the possibility to purchase the examination software.
4. RUSA coordinator is also requested to arrange LMS SOFTWARE from RUSA funds
5. Academic coordinator is requested to encourage students to complete MOOCS course
6. Smt T Adilakshmi, in-charge of Library science is requested to take up the enrollment process INFLIBNET
7. Dr G Sankaranarayanan, Dr P L Saranya, Smt Adilakshmi, Sri P Sankaranarayana are requested to coordinate the Autonomous committee visit. Dr B Sitalakshmi, Dr M R Jyothifrederick are requested to look into the updation of academic and administrative records.

Next Meeting Agenda

1. Data preparation of NIRF
2. Foundation courses syllabus completion
3. Faculty empowerment training
4. Personality development programmes
5. Skill development courses

P. L. Saranya
 G. Sankaranarayanan
 B. Sita Lakshmi
 T. Adilakshmi
 J. Madhumita
 L. D. W. (10/11)
 98481
 90626
 MR. J. P. R. B.
 PRINCIPAL
 Govt. College
 SANKARIN
 08/09/18
 B. Sita Lakshmi
 ST/118
 (K VS Prasad)
 B. Sita Lakshmi
 KV Ramu

IQAC Meeting 18-19 3

11 SEPTEMBER 2018 / 4:00 PM / IQAC ROOM

Attendees

1. Dr. K. Sreeramulu (Principal) 2. Dr. M.R. Jyothifedrick 3. Sri Ch. Krishnarao 4. Smt. T. Adilakshmi 5. Dr P.L Saranya 6. Dr. G.V. Muralimohan 7. Dr. B Sitalakshmi (Teachers) 8. N Mohan (Cpdc member) 9. Sri Ram Prasad Das (Sr Administrative Officer) 10. A V Reddisastri, 11. K V Ramanarao (Retired lecturers-educationists), 12. Smt. K. Sujatha, (Alumni representative) 13. KVS Prasad (Trustee Kadhanilayam) 14. B. SRAVANTHI 1800241007 15. J. MADHUMITHA 1800242011 (Students) 16. G Sankaranarayana Rao (Co ordinator)

Agenda

Last Meeting Follow-up

1. Autonomous proposal is submitted to UGC under the supervision of Dr. G Sankaranarayanan, Dr V S Kamalakar, Dr P L Saranya
2. Blood donation camp is proposed in the month of December., women empowerment cell proposed to continue the existing skill development courses like maggam work, etc. Commerce department conducted digital transaction awareness in the other affiliated colleges. NSS POs organized outreach programmes like Janmabhoomi-Mavooru, ODF in the nearby villages and conducted surveys also.
3. RUSA coordinator- LMS SOFTWARE is purchased from RUSA funds as part of modern teaching learning methodologies with the support of RUSA coordinator.
4. All faculty members registered for MOOCS courses and four faculty members have completed the course and obtained certificates with the encouragement of the Academic coordinator.
5. Interested students and all faculty, nearly 100, have enrolled in the INFLIBNET portal and this college finds a place in top 10 colleges list of user statistics with the proactive role of Smt T Adilakshmi, in-charge of Library science.

New Business

6. Data preparation of NIRF
7. Foundation courses syllabus completion
8. Faculty empowerment training
9. Personality development programmes
10. Skill development courses

Notes

- relevant data is to be collected from the teaching, support and administrative departments for NIRF and complete the submission into NIRF portal.
- Existing teaching methods and their impact on students progression are to be reviewed Faculty empowerment training programme is to be conducted in the area of new teaching methods.
- presentation and behavior skills of students are to be further improved.

Action Items

1. Dr G Sankaranarayanan, Dr P L Saranya, Smt M Santhi are requested to collect the relevant data for NIRF and complete the submission into NIRF portal.
2. Academic coordinator is requested to conduct a meeting with the class mentors about foundation course classes and formulate the methods for the conduct of foundation course classes.
3. Dr V S Kamalakar and Sri K V S Prasad are requested to organize a faculty training programme on teaching methodologies.

Next Meeting Agenda

1. Submission of data to AISHE survey portal.
2. Conferences/seminars/workshops
3. LIS portal usage
4. NAAC ASA new methods
5. Planning for campus drives
6. Hostel facilities

PRINCIPAL
Govt. College (Women's)
SRIKANTHAPUR
11/9/18
(Dr. K. Sree Sankar)

(KVS Prasad)
11/9/18

B. R. Jagan Kumar
G. Sankaranarayanan

(KVS Prasad)

J. Madhukumari
M. Santhi
P. L. Saranya

B. Sastha Lakshmi

KV Ramesh

(Dr. G. Srinivas Lakshmi)

Line (10m)
98481 90626
MR. Jyothsna

T. Adilakshmi

A. V. Ramesh

IQAC Meeting 18-19 4

11 DECEMBER 2018 / 4:00 PM / IQAC ROOM

Attendees

1.Dr. K.Sreeramulu (Principal) 2.Dr. M.R.Jyothifedrick 3. Sri Ch. Krishnarao 4. Smt. T.Adilakshmi 5. Dr P.L Saranya 6. Dr. G.V.Muralimohan 7. Dr. B Sitalakshmi(Teachers) 8. N Mohan (Cpdc member) 9. Sri Ram Prasad Das(Sr Administrative Officer) 10. A V Reddisastri, 11.K V Ramanarao (Retired lecturers-educationists), 12. Smt. K.Sujatha, (Alumni representative)13.KVS Prasad (Trustee Kadhanilayam) 14. B.SRAVANTHI 1800241007 15. J.MADHUMITHA 1800242011(Students) 16. G Sankaranarayana Rao (Co ordinator)

Agenda

Last Meeting Follow-up

1. **Data submitted into NIRF portal by the team Dr G Sankaranarayananarao, Dr P L Saranya, Smt M Santhi.**
2. Academic coordinator conducted a meeting with the class mentors about foundation course classes, reviewed the syllabus progress, Concerned lecturers are requested to take extra classes.
3. Dr V S Kamalakar and Sri K V S Prasad organized a faculty training programme on teaching methodologies.

New Business

4. Thanking UGC for conferment of Autonomous status
5. Submission of data to AISHE survey portal.
6. Conferences/seminars/workshops
7. LMS portal usage
8. NAAC A&A new methods
9. Planning for campus drives.
- 10.Hostel facilities

Notes

- **UGC conferred fresh autonomous status to college for the period of 10 years, i.e. 2019-2020 to 2028-2029.** The college and the management thank UGC.
- All the college data is to be collected from the teaching, support and administrative departments for the submission to AISHE portal.

- Faculty members are requested to submit proposal to sponsoring agencies for organizing seminars National/International seminars attended by faculty members re to be reviewed

- Learning Management system (LMS) usage is to be reviewed
- Faculty empowerment programs to be conducted on NAAC A&A new methods
- Past visiting companies, and new companies are to be contacted for the campus placement drives
- Hostel sanitation facilities improvement is to be taken up Pursuing the commencement of New SC/ST hostel in the campus

Action Items

- Dr M R Jaganaidu is requested to pursue Municipal Tap water connection in college
- Dr T Adilakshmi and K Karuna are requested to followup the construction of compound wall in the south east corner

Next Meeting Agenda

- Campus lighting
- Campus placements drive
- Autonomous examination cell-infrastructure

PRINCIPAL
Govt. College (Women)
SRIKARULU
[Signature] 11/12/18
[Signature]

[Signature]
G. Sankaranarasayanaiah
(KVS PBelad)
B. Balra Lakshmi
11/12/18 ✓

B. Rajakumar
J. Madhumita

P. L. Sangeetha
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(Dr. G. V. Thiruchotchan)

Librarian
9848190626

KV Ramesh
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M. Rajashekar

T. Adilakshmi

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