

January - 2024

- 1) It is resolved to complete the syllabus & to conduct the IV BA Mid exams.
- 2) It is resolved to observe the open day of our department to increase the admissions for the forth coming admission.
- 3) It is resolved to motivate the students to participate in Republic day celebrations.
- 4) It is resolved to motivate the students to participate in National voters day rally on 25-01-24.
- 5) It is resolved to complete the syllabus of all subjects by last before week & prepare the students for V Sem exams.

P.S. Narayana

B. Raju

KSR

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February-2024

- 1) It is resolved to motivate the maximum students to participate National book exhibition at college library.
- 2) It is resolved to inform & Motivate the students to attend JOB MELA at our college.
- 3) It is resolved to complete the MID-I Exams syllabus for I, II BA & Inform the examination dates.

P. S. Nampur

B. Raju

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March-2024

1. The department meeting held on 01-03-2024 in the Political science department.
2. It is resolved to motivate the students to participate in International Women's day in college on 07.03.2024 in review of Mahashivaratri.
3. As per instructions of the college it is resolved to make the students to open the digilocker accounts for academic banks of credit in the purpose of to credit their documents in online.

4. It is resolved to inspire the students
World consumers day and World Social day which will
be held on this month.

P. S. Narayana
01/13/24
B. P. Singh

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April - 2024

The department meeting held on 08.04.2024 in the political
Science department.

1. It is resolved to complete the syllabus of all papers
by last before week of commencement of Sem-end exams
and gave guidelines, prepare the students to write Sem-end
exams from 22-04-24 to 06-05-2024
2. It is resolved to prepare arrangements to start the
short term internship in summer vacation for
IV semester students.
3. It is resolved to communicate the summer holidays
to the department. Staff & students i.e., from
11-05-2024 to 19-06-2024.

4. It is also inform the reopening dates of Institution after summer holidays & instructed to them attend regularly after completion of holidays.

5. It is happy to informed the staff to introduce major subject from 2024-25 academic year and it is resolved to motivate the nearby college students to opt this subject as Major to meet the no. of Intake strength.

P.S. Narayana
8/4/24

B. Raju

See
8/4/24

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June-2024

The department meeting held on 20-06-24.

1. It is resolved to communicate students & informed the students to update their records for short-term & CSP Assessment.

2. It is resolved to involve the departmental staff in Admission process to improve the intake strength.

P.S. Narayana
20/6/24

B. Raju

See
20/6/24

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July 2024

The departmental meeting held on 02.07.2024.

1. It is resolved to conduct the classes for III sem regularly.
2. It is resolved to conduct the V sem short term Internal Assessment to the students & Allot marks based on their performance.
3. It is resolved to conduct sem end examinations from 01-08-2024 & complete the syllabus before the exam.

P.S. Narayana
2/7/24

B. Raju

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August - 2024

The departmental meeting held on 02-08-2024.

1. It is resolved to commence classes for III & V sem regularly & informed students to classes attend regularly.
2. It is resolved to participate the staff in induction programme to the newly admitted 1st year students & gave instructions to the students to participate in this programme.

3. It is resolved to motivate the class students to actively participated in Independence day celebrations

P.S. Narayana
2/8/24

B. Raju

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September-2024

The departmental meeting held on 02.09.2024.

1. It is resolved to conduct the MID-I exams for III and IV sem Students complete the syllabus related to that exam prepare the students for exams.
2. It is resolved to incorporate the students in celebration of teachers day to build rapport between the students & teachers.
3. It is resolved to be a part in Freshers day celebration and gave instructions to the students provide support to the students in making arrangements for the successfully completion of event.

P.S. Narayana
2/09/24

B. Raju

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The departmental meeting held on 01-10-2024

1. It is resolved to complete the syllabus on time due to Dussehra holidays from 5-10-24 to 13-10-24 as per academic calendar.
2. It is resolved to prepare departmental circulars to circulate in BOS by the meeting by the Committee which will held on 22-10-24.

P. S. Narayanan
11/10/24

B. S. S.

November-2024

11/10/2024
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The departmental meeting held on 01.10-24.

1. It is resolved to conduct Internship monitoring meeting for VI semester students gave instructions importance about Internship to the students.
2. It is resolved to conduct II MID Exam to the students. Complete the syllabus to conduct the sem-end exams for V Sem from 27-11-24 to complete syllabus week before the commencement of exams.
3. It is resolved to motivate the students to participate activities conducted by library in view of National library week.

4. It is resolved to conduct Indian Constitution day on 26-11-2024 as per departmental action plan.

P.S. Narayana
01/11/24
B. P. J.

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01/11/2024
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December - 2024

The department meeting held on 02-12-2024.

1. It is resolved to conduct III Sem and I sem sem-end exams from 06-12-24 to 18-12-24, prepare students to write exams.
2. It is resolved to conduct World Human Rights day on 10-12-24 as per department action plan.
3. It is resolved to engage VI sem students in long-term internship place then in an organisation & and make department staff to regular visiting to their internship area.
4. It is resolved to commencement of II & IV sem classes from 20-12-2024.

P.S. Narayana
2/12/24
B. P. J.

ksa
2/12/2024
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January - 2025

The department meeting held on 01.01.25

1. It is resolved to intimate students about the pongal holidays from 10-01-25 to 19-01-25 & gave information about Reopen day on 20-01-25 & gave strict instructions to the students regularly after college re-open.
2. It is resolved to celebrate National voters day on 25-01-25 to make staff & students to take part on that day as per department action plan.
3. It is resolved to motivate students to participate in Republic day on 26-01-25.
4. It is resolved to do regular visits to the internship areas for VI sem long-term internship students.
5. It is resolved to participate in openday programme at the nearby inter college & motivate them to join our college as per CCE instructions.

P.S. Narayana
01/01/25
B. S. P.

[Signature]
01/01/25
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