

## **IQAC MEETING - 1**

IQAC core committee meeting conducted on **23/8/2022** at 3:00 p.m. in the Principal's chamber presided over by Dr.K.Sreeramulu,Principal, Smt.S.Padmavathi, IQAC coordinator, and other IQAC members were present.

### **AGENDA**

#### **Last meeting follow up**

1. Increase of MOU with Industries and other Institutions.
2. Conduct of field trips.
3. To conduct a placement drives.
4. Increase research oriented activities.
5. Conduct National seminar on NEP- 2020.
6. Submission of AQAR 2020 – 2021.
7. Purchase of books, computers. and issue of results.

#### **New aspects discussed**

1. Allocation of workload in the departments and drafting time table.
2. Conduct of semester examinations.
3. Discuss about admissions for the academic year 2022-23.
4. Allotment of mentors to the forthcoming 1st year degree students.
5. Preparation of IQAC action plan for the forthcoming academic year.
6. Publications in journals and conferences.

## IQAC core Committee.

- 1) Dr. K. Sreesanulu, Principal Rg
- 2) SSI. P. Sankaranarayana, vice-Principal PSNMM
- 3) SSI. Ch. Krishna Rao, (Academic-co-ordinator) S S
- 4) Smt. S. Padmarathi (co-ordinator). LA
- 5) Smt. M. Santhi. M. Sand
- 6) Smt. I. Sri Lakshmi Sri Lakshmi
- 7) Smt. P.S.K. Durga P.S.K.
- 8) Dr. R. Neeraja R. Neeraja
- 9) Smt. S. Madhavi Latha S. Madhavi
- 10) Sri. K.V.S. Prasad (Katharilayam) K.V.S. Prasad
- 11) Smt. P. Lakshmi (Advocate)
- 12) Smt. B. Lakshmi (Superintendent) B. Lakshmi
- 13) Kum. U. Reshma (Student 3rd M.P.CS) U. Reshma
- 14) Kum. V. Brahmani (Student 3rd P.V.) V. Brahmani

## **IQAC MEETING – 2**

IQAC core committee meeting conducted on **27/11/2022** at 3:00 p.m. in the Principal's chamber presided over by Dr.K.Sreeramulu,Principal, Smt.S.Padmavathi, IQAC coordinator, and other IQAC members were present.

### **AGENDA**

#### **Last meeting follow up**

1. Allocation of workload and drafting time table.
2. Appointment of time table committee.
3. Appointment of mentors to the newly admitted batch students for the academic year 2021 -22.
4. Orientation on CSP (community service project) to the students.
5. Conductor of induction program to the newly admitted batch students.
6. Preparation of departmental action plans.
7. Conduct of Board of studies meeting.
8. To conduct CPDC meeting and Academic council.

#### **New aspects discussed**

1. Drafting overall time table.
2. Appointment of members of time table committee.
3. Appointed mentors to the newly admitted students.
4. Discuss about the reports of CSP projects and evaluation.
5. Discuss about the departmental action plans and activities.
6. Allotment of 2nd B.Sc students for the short term internship.

## IBAC core committee

- 1) Dr. K. Sreeramulu, Principal R. R.
- 2) Sri. P. Sankaranarayana P. Sankaranarayana
- 3) Sri. Ch. Krishna Rao. Ch. Krishna Rao (13) Kum. U. Reshma. (11). M.P.Cs)
- 4) Smt. S. Padmavathi (Student Member) - U. Reshma
- 5) Smt. M. Santhi M. Sant (14) Kum. V. Brahmani, (11). B.A.
- 6) Smt. I. Sri Lakshmi I. Sri Lakshmi Student Member. V. Brahmani
- 7) Smt. P. S. K. Durga. P. S. K. Durga
- 8) Dr. R. Neeraja. R. Neeraja
- 9) Smt. S. Madhavi Latha. S. Madhavi Latha
- 10) Sri. K. V. S. Prasad, (Katharilayan) K. V. S. Prasad
- 11) Smt. P. Lakshmi (Advocate).
- 12) Smt. B. Lakshmi (Superintendent). B. Lakshmi

## **IQAC MEETING – 3**

IQAC core committee meeting conducted on **10/01/2023** at 3:00 p.m. in the Principal's chamber presided over by Dr.K.Sreeramulu,Principal, Smt.S.Padmavathi, IQAC coordinator, and other IQAC members were present.

### **AGENDA**

#### **Last meeting follow- up**

1. Conduct of Induction program to the first year students.
2. Release of results.
3. To conduct Governing body meeting and Graduation day.
4. Allotment of 3rd year students for long term internship.
5. Evaluation of community service projects.
6. Allotment of faculty to teach life skill courses (LSC) and skill development courses (SDC).
7. Allotment of mentors to the first year students.

#### **New aspects discussed**

1. Discussed about the submission of AQAR 2021- 22.
2. Appointed faculty to teach LSC and SDC courses.
3. Installation and implementation of Jnana Bhumi Facial Attendance app.
4. Introducing online mode of Fee payment.
5. Mapping of students in Industry connect portal.
6. To increase number of MOUs with I\Local Industries and Institutions.

## IQAC core committee.

- 1) Dr. K. Sreesanulu, Principal Rg
- 2) SSI. P. Sankaranarayana, vice-Principal PSNMM
- 3) SSI. Ch. Krishna Rao, (Academic co-ordinator) ~~PSNMM~~
- 4) Smt. S. Padmarathi (co-ordinator). LA
- 5) Smt. M. Santhi. M. Sand
- 6) Smt. I. Sri Lakshmi Sri Lakshmi
- 7) Smt. P.S.K. Durga P.S.K. Durga
- 8) Dr. R. Neeraja R. Neeraja
- 9) Smt. S. Madhavi Latha S. Madhavi Latha
- 10) SSI. K.V.S. Prasad (Katharilayam) K.V.S. Prasad
- 11) Smt. P. Lakshmi (Advocate)
- 12) Smt. B. Lakshmi (Superintendent) B. Lakshmi
- 13) Kum. U. Reshma (Student 3<sup>rd</sup> M.P. cs) U. Reshma
- 14) Kum. V. Brahmani (Student 3<sup>rd</sup> M.P. cs) V. Brahmani

## **IQAC MEETING - 4**

IQAC core committee meeting conducted on **18/04/2023** at 3:00 p.m. in the Principal's chamber presided over by Dr.K.Sreeramulu,Principal, Smt.S.Padmavathi, IQAC coordinator, and other IQAC members were present.

### **AGENDA**

#### **Last meeting follow - up**

1. Submission of AQAR 2021 - 22.
2. Conduct of National seminar on NEP- 2020.
3. Evaluation of long term internship projects of 6th Semester students.
4. Conduct of 6th semester examinations in time.
5. Conduct awareness class on Digi locker and Academic Bank of Credits - ABC.

#### **New aspects discussed**

1. Discuss about single major system and to introduce new courses.
2. Measures taken to increase the admissions for the academic year 2023 - 24.
3. To create awareness about the single major system and B.Sc Honors with research.
4. Mobilize seed money for research.
5. To purchase computers for the library and increase network facilities.
6. Fully atomization of library and purchase new books.
7. Improve the infrastructure and renovation of classrooms.
8. Smooth conduct of examinations of second and fourth semester.
9. Chalk out the plan of action for the forthcoming academic year 2023 -24.
10. Discuss about the publication of book NEP- 2020 sponsored by ICSSR.



## IQAC core committee.

- 1) Dr. K. Sreeramulu, Principal *kg*
- 2) Sri. P. Sankaranarayana, vice-Principal *PSNM*
- 3) Sri. Ch. Krishna Rao, (Academic co-ordinator.) *Ch. Krishna Rao*
- 4) Smt. S. Padmarathi (co-ordinator). *SA*
- 5) Smt. M. Santhi. M. Santhi
- 6) Smt. I. Sri Lakshmi *I. Sri Lakshmi*
- 7) Smt. P.S.K. Durga *P.S.K. Durga*
- 8) Dr. R. Neeraja *R. Neeraja*
- 9) Smt. S. Madhavi Latha *S. Madhavi Latha*
- 10) Sri. K.V.S. Prasad (Kathaniyaram) *K.V.S. Prasad*
- 11) Smt. P. Lakshmi (Advocate)
- 12) Smt. B. Lakshmi (Superintendent) *B. Lakshmi*
- 13) Kum. U. Reshma (Student 3<sup>rd</sup> M.P. cs) *U. Reshma*
- 14) Kum. V. Brahmani (Student 3<sup>rd</sup> M.P. cs) *V. Brahmani*



## **ACTION TAKEN REPORT 2022-23**

1. Successfully submitted AQAR 2020 - 21 and chalked out the IQAC action plan for the academic year 2021-22.
2. Faculty attended to the five day residential training program ToT for lecturers conducted by APCCE.
3. Conducted 4<sup>th</sup> and 6<sup>th</sup> semester examinations.
4. Department-wise and overall time table were chalked out by the time table committee.
5. Members of the time table committee are:
  - Dr. D. Sravan Kumar. Convener, lecturer in Physics
  - Smt.Y.Prasanthi. Lecturer in mathematics , coordinator
6. Allotment of faculty to teach LSC (life skill courses) and SDC ( skill development courses).
7. Successfully completed the academic audit.
8. Celebrated the 75 years of Independence by participating in “Har Ghar Thiranga” initiated by the Ministry of culture to mark “AZADI KA AMRIT MAHOTSAV”..
9. Successfully attended to the TOT for teachers conducted by the Commissioner of Collegiate Education, APCCE -MANGALAGIRI.
10. Successfully completed the Board of studies meeting.
11. College planning and development council (CPDC) meeting was conducted and necessary decisions were taken in regard of development and facilities in the college.
12. CSP (Community Service Project) evaluation for 2021-22 admitted students completed.
13. Induction program conducted to the first year degree students as per the guidelines issued by APCCE.
14. Second and fourth semester results were released and result analysis was done.
15. Establishment of Research Centre and allotment of guides.
16. Conduct of webinars and seminars.
17. Allotment of long term internship place to the final year students.
18. Evaluation of CSP - community service project reports of the students 2021-22 admitted batch completed.
19. Long term internship students were mapped in APSCHE portal.
20. Installation and implementation of APFRS app which is mandatory for all teaching and non-teaching staff completed.
21. Submitted AQAR 2021- 22.
22. Completed 4th semester End examinations.
23. All final year mentors have collected the details of 3rd year students.
24. Registration of 3rd year students in CCE job portal.
25. All second year students were registered in Interme app.
26. Successfully conducted ICSSR sponsored National seminar NEP- 2020 on 2nd and 3rd of March 2023.
27. Faculty was instructed to motivate the students to register in digi locker.
28. All committee members were instructed to update the data of their activities in the concerned registers.

29. Faculty was instructed to collect the details of the rank holders in various CET and Competitive examinations.

30. Dr.P.Surya Sunita, Lecturer in Chemistry was appointed as coordinator to NSS unit - III.

A handwritten signature in blue ink, appearing to be 'S. A. S.', written on a horizontal line.

Signature of IQAC Coordinator

A handwritten signature in green ink, appearing to be 'R. S.', written on a horizontal line.

Signature of the Principal